

**Florida Parishes Human Services Authority  
Minutes of the FPHSA Governing Board Meeting  
835 Pride Drive, Suite B, Hammond, LA 70401  
March 25, 2022**

Dr. Genesa Garofalo Metcalf, Board Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 9:32 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

**Attendees**

Governing Board: Liz Gary; Danielle Keys; Timothy Lentz; Genesa Garofalo Metcalf, M.D; Mona Pellichino; and Rev. Gary Porter and Carol Stafford

Absent: David Cressy and Charlene Lilly

**FPHSA Staff/ Guest:** Richard Kramer, FPHSA Executive Director; Rachelle Sibley, Chief Operating Officer; and Rebecca Soley, FPHSA/Executive Administration

Prayer was offered by Mr. Lentz.

**Agenda/Consent Agenda**

Dr. Metcalf extended an offer for additional agenda items or revisions to the agenda.

Ms. Keys made a motion adopting the agenda as presented; seconded by Mr. Lentz.

The motion passed unanimously.

**Excused Absences**

Ms. Pellichino made a motion excusing the absences of Mr. Cressy and Ms. Keys; seconded by Mr. Lentz.

The motion passed unanimously.

**Approval of Minutes**

Mr. Lentz made a motion adopting the January 28, 2022 minutes as written; seconded by Ms. Keys.

The motion passed unanimously.

**Public Input**

Dr. Metcalf welcomed all in attendance and extended an opportunity for public input.

**Executive Director Report**

Mr. Kramer presented the Executive Director's Report for January to members of the governing board. He outlined the following:

1. Enhanced Website– As of earlier this week, our new and improved website is up and running. The basics of it are the same but has been upgraded to a newer platform and some of the look and functionality has improved. Additionally, we have contracted with a group named Reciteme that will provide more accessibility features on the website that range from adaptations for those with visual impairments or dyslexia to multiple options for other languages.
2. Children’s Medicaid Option Program Update–Last month saw our first clients approved for Medicaid under the new Children’s Medicaid Option program. This program will allow families who make more than the Medicaid rules allow to receive Medicaid if they have a child that qualifies. This program will greatly impact many of our local families and we have had 21 referrals with 32 more pending as of the end of the month.
3. LGEs Funding Formula– At last week’s monthly HSIC meeting, which includes all of the districts and authorities along with LDH officials, we were presented with the proposed new funding formula for the LGEs. In general, it does appear to cover most issues that need to be addressed and is a fair process. One objection that I, and some others, voiced is that it takes into account total funding rather than only state general fund. Because the legislature will only be using this formula to allocate new funding which they have authority over it will generally only be state general fund so our objection is that other funding sources that the LGEs may be securing on their own should not be considered in the equation. This feedback was listened to by LDH and we are waiting for the final version to see whether they will make the revision or not.
4. Budget/Legislative Session– As you are aware, the legislative session started earlier this month. As usual, we were in attendance at the Senate Finance and House Appropriations Committee meetings when LDH presented the budgets that included us. There did not appear to be any concerns related to our budget and I expect we should likely end up the session with the proposed budget without any anticipated reductions.
5. Behavioral Health Task Force Meeting– Earlier this week Tangipahoa Parish President Robby Miller and I hosted the first Florida Parishes Behavioral Health Task Force meeting. This project is meant to bring together the important players around behavioral health issues in our five parishes to ensure that we can all respond to the increasing needs appropriately and with pooled resources. This coalition should help us to be able agree on priorities to address as a community, plan interventions to address them, and secure additional funding through grant opportunities etc. President Miller has a vision that in the future there could also be an opportunity to have a millage across all five parishes to support these efforts much like the way the Florida Parishes Detention Center operates. Attendance was less than anticipated due to the inclement weather but it is off the ground now and the smaller committee will be working to engage other leaders so this project can expand as it gains momentum in the future.
6. Suicide Symposium–I was contacted by St. Tammany parish Coroner, Dr. Preston, recently to work with him on a plan to host a suicide symposium in June. I will be meeting with him and some others this afternoon to begin planning for this project and how our agency can play a role.
7. Annual AP Visit– Our annual Accountability Plan visit from the Office for Citizens with Disabilities took place earlier this month and our Developmental Disabilities program scored a 100% in compliance during this review. The reviewers were incredibly complimentary

about our team and the work they are doing and took notes on some of our processes to share with other districts.

8. **Safe Haven Project Update**– The Safe Haven project in St. Tammany is overseen by an Advisory Board to the Parish President and the Executive Director of FPHSA is a standing member. At the last meeting, I was voted as the chair for this committee for the coming term and will hope to be able to use that position to further the work being done there to provide a regional option for behavioral health crises for our community.
9. **Pride Drive Lease**– Our lease at the Pride Drive facility here in Hammond is up for renewal on May 1, 2022. According to our bylaws, leases for fixed assets require board approval so I will be seeking your approval today to renew the current lease at the same terms for a further five years.
10. **Developmental Disabilities Services Data Information** – Mr. Kramer provided some developmental disabilities services data for December 2021, January 2022, and February 2022 on the following information: Systems Entry; Referrals for Crisis Placement; PASRR; Residential Placement Searches; IFS Information including referrals, new referrals, individuals/families receiving IFS, the number on the waiting List, and denials; FFF information including those receiving FFF; the number on the waiting list; denials; and Waiver Information including those receiving Waiver Services, pending waiver services, waiver recipients admitted to institutions; the number of SUN referrals submitted to State Office; and ACT421 referral/approval information.
11. **Behavioral Health Services Information** – Mr. Kramer provided the number of persons served and services provided for the following: Bogalusa Behavioral Health Clinic; Denham Springs Behavioral Health Clinic; Mandeville Behavioral Health Clinic; Rosenblum Behavioral Health Clinic; Slidell Behavioral Health Clinic; Outreach Services in Franklinton, Greensburg, and Kentwood; and Home and Community Based Services, as well as the number serviced through Residential Treatment Services for December 2021, January 2022, and February 2022.

Mr. Lentz made a motion approving that Mr. Kramer renew the current lease for the Pride Drive Facility in Hammond at the same terms for a further five years as presented; seconded by Ms. Keys.

The motion passed unanimously.

Mr. Lentz made a motion to accept the Executive Director's report as presented; seconded by Ms. Gary.

The motion passed unanimously.

### **Financial Report- March 2022:**

#### **Fiscal Year 2022 (July 1, 2021 through June 30, 2022)**

Ms. Sibley reported that FPHSA's current FY 2022 budget analysis, as of February 28, 2022, reflected a projected deficit. The Fiscal Department will continue to monitor revenues and expenditures closely in an effort to minimize or eliminate the deficit by fiscal year end. The board received a copy of the analysis for FPHSA's operating budget and escrow budget.

Mr. Lentz made a motion to accept the Financial Report as presented; seconded by Ms. Keys.

The motion passed unanimously.

**Board Business**

**Financial Disclosure Statement**

Dr. Metcalf reminded the board that the annual financial disclosure statements are due no later than May 15, 2022.

**Policy Review**

Mr. Kramer presented Board Policy 003 Executive Limits- Treatment of Agency Staff to the board for annual review. No revisions or updates were requested.

**Confirmation of the next meeting**

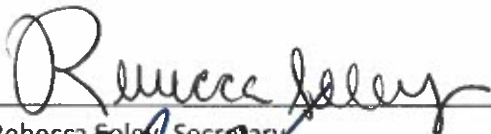
It was confirmed that the next meeting of the FPHSA Governing Board is scheduled on Friday, April 29, 2022 at 9:30 a.m. (off cycle due to a scheduling conflict)

**Adjournment**

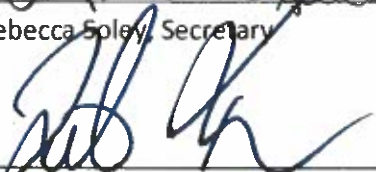
Mr. Lentz made a motion to adjourn the meeting at 10:16 a.m.; seconded by Ms. Pellichino.

The motion passed unanimously.

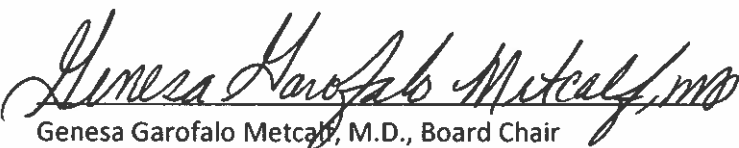
Respectfully Submitted,

  
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Rebecca Soley, Secretary

4/29/22  
Date

  
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Richard J. Kramer, Executive Director

4-29-22  
Date

  
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Genesa Garofalo Metcalf, M.D., Board Chair

4/29/22  
Date